**ASSISTANT GOLF COURSE SUPERINTENDENT – WILDHAWK GOLF CLUB**

The Assistant Golf Course Superintendent supports the Golf Course Superintendent in the daily management and maintenance of the golf course, practice areas, and grounds. This role is hands-on and supervisory, requiring technical knowledge of turfgrass management, irrigation systems, crew leadership, and a commitment to excellence in course conditions and aesthetics.

**ESSENTIAL FUNCTIONS**

Assist in planning and executing all aspects of golf course maintenance, including mowing, fertilization, pesticide applications, aerification, and irrigation.

Supervise, train, and coordinate the activities of maintenance staff to ensure productivity and quality standards.

Monitor turf conditions and provide input on agronomic strategies.

Operate and maintain turf equipment and irrigation systems.

Ensure proper application, storage, and documentation of fertilizers and pesticides, in accordance with applicable state, local, and federal regulations.

Collaborate with the Superintendent on long-term projects, course renovations, and capital improvements.

Assist in budgeting, inventory management, and procurement of supplies.

Enforce safety standards and train staff in safe operation of equipment and materials.

Serve as acting Superintendent in the absence of the Superintendent during any days or requested time off, making daily decisions that are in alignment with the direction of the Superintendent and goals of the department.

Perform under various weather conditions.

Comply with all OSHA and Cal-OSHA standards.

Follow oral and written instructions.

Prepare and maintain written records and reports.

Recruit, train, supervise, schedule, and evaluate full- and part-time employees.

Responsible for following and enforcing policies and procedures.

Perform heavy physical labor; lift, carry, push, and pull heavy objects up to 50 lbs. Walk, stand, stoop, and crouch for long periods, climb ladders, dig ditches, and post holes.

Perform operation of motor vehicles and/or power equipment with intermittent vibration.

Work harmoniously and cooperatively with fellow employees and the public.

**ADDITIONAL RESPONSIBILITIES**

Greets public, answers telephones, and provides information to public or directs them to proper office.

Other duties as assigned.

**MINIMUM REQUIREMENTS**

Knowledge of and Skilled in: Effective oral and written communication skills. Methods and materials used in grounds and landscape area, construction and maintenance work. The proper methods of planting, cultivating, and caring for hedges, trees, shrubs, lawns and flowers; use and care of gardening materials, tools and equipment used in maintenance and repair. Safe, efficient mechanical operation of power equipment, mowers, loader tractor, slope mower and other motorized equipment. Fundamentals of basic plumbing and carpentry work; common safety practices and procedures; simple mathematics.

Ability to: Follow oral and written instructions; read, write and speak English at a level to satisfactorily perform the work; work harmoniously and cooperatively with fellow employees and the public; maintain neat and appropriate appearance; effectively communicate orally and in writing; analyze situations and adopt effective course of action. Use and care for hand and power tools; follow safety procedures and identify potential safety hazards. Perform grounds maintenance and repair work; operate and maintain power equipment and vehicles such as tractors and attachments.

Physical Requirements: Must be able to perform heavy physical labor, lift, carry, push and pull heavy objects, such as cement and fertilizer bags, (up to 50 lbs.) Must be able to walk, stand, stoop and crouch for long periods; climb ladders; dig ditches and post holes. Operation of motor vehicles and/or power equipment with intermittent vibration. Must be able to perform under various weather conditions.

**EDUCATION AND EXPERIENCE**

Associate’s or Bachelor’s degree in Turfgrass Management, Agronomy, Horticulture, or related field preferred. Minimum 2 years of experience in golf course maintenance; leadership experience is highly desirable. Possess or ability to obtain a state Pesticide Applicator’s License within 90 days. Strong understanding of turfgrass science, irrigation management, and golf course operations. Ability to lead and motivate a diverse team. Willingness to work flexible hours, including early mornings, weekends, and holidays. Ability to speak multiple languages helpful but not required.

**CERTIFICATES AND LICENSES**

Valid California Driver’s License. Insurable under District policy.

**COMPENSATION**

Salary range is $6,094 – 7,823 per month.

Retirement programs include Social Security, 401(a) Money Purchase Pension Plan, and 457 Deferred Compensation Plan.

Personal Time Off (PTO) accrual starts at 20 days per year.

12.5 paid holidays per year.

Employer pays long-term disability insurance and life insurance for employee.

Wellness program.

Employer contributes to health and dental insurance for employee and family.

Employees may enroll in voluntary vision and life insurance for employee and family.

**STATUS**

Full-time; Exempt.

This job specification should not be construed to imply that these requirements are the exclusive standards of the position. The incumbent may be required to follow any other instruc­tions, and to perform any other related duties.

Southgate Recreation and Park District is an Equal Opportunity Employer. Applicants will be considered on the basis of their qualifications without regard to race, color, national origin, ancestry, sex, religion, age, mental or physical disability, veteran status, medical condition, marital status, genetic information, sexual orientation or pregnancy.