



6826 HAZEL AVENUE
ORANGEVALE CA 95662
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JOB ANNOUNCEMENT

POSITIONS: PARK MAINTENANCE II (General Park Maintenance)

FINAL FILING DATE: Thursday, February 13, 5:00pm

1ST ROUND INTERVIEWS: Monday, February 24, 5:00pm

DESIGNATION: Full-time

HOURS: 40 hours a week

SALARY: \$3,823-4,879/mo. or \$45,876-\$58,551/yr. DOE

BENEFITS: **Health**

Full Employee & 65% Dependents

Choice of Kaiser, Western Health Advantage or Sutter

Delta Dental - District pays 100% of Employee and Dependents

Life Insurance - Up to \$18,000 paid by District for this position.

Vacation

Vacation is accrued as follows:

Start to 3 years = 12 days per year

4-9 years = 15 days per year

10+ years = 18 days per year

Holidays

The District observes 13 paid holidays per year, 2 - one half day paid holidays and 1 personal day per year

Retirement

The District participates in Social Security and the County of Sacramento's Retirement Plan (SCERS)

Membership in the Sacramento County Retirement System (SCERS) (2% @ 55 1/2) for legacy members (hired prior to 1/1/2013). Reciprocity with Public Employees Retirement System (PERS). New members (hired on or after 1/1/2013 without reciprocity) (1% at age 52 increasing to 2.5% at age 67)

Further details on the compensation and benefits package can be obtained from the Orangevale Recreation & Park District.

THE COMMUNITY AND THE DISTRICT

The Orangevale Recreation & Park District is an independent Special District located in the northeast section of the unincorporated area of Sacramento County, California. The District offers parks and recreation services to a 12-square mile area with a population of approximately 37,000 people. The District is governed by a five-member elected Board of Directors who serve four year terms. The northern portion of the community maintains a rural feel with ½ to 5 acre parcels while the remainder of the community is populated by traditional housing developments.

The District offers a diverse selection of recreation programs and services, including 8 park sites covering 153 acres of park land plus several school playfields and open space sites. The District facilities include an 18-hole disc golf course, horse trails, horse arena, community center, activity building, youth center, preschool house, swimming pool, tennis courts, group picnic areas, playgrounds, ball diamonds for youth and adults, and soccer fields.

APPLICATION/SELECTION PROCEDURE

Applications may be obtained from the Orangevale Recreation & Park District, 6826 Hazel Avenue, Orangevale, CA, 95662, or by calling (916) 988-4373, or on the District web site at OVparks.com. Resumes will not be accepted in lieu of the District's official application form. All applications will be reviewed to select those applicants whose training and experience most closely match the requirements of this position. Those applicants possessing the most desirable qualifications may be invited to participate in the subsequent phase of the application process. For more information contact Horacio Oropeza, Park Superintendent, at 916-988-4373 or Horacio@ovparks.com.

DESCRIPTION

Under the direction of the Park Superintendent and/or Park Foreman, the Park Maintenance II position performs a variety of skilled and semi-skilled tasks in the general maintenance of park grounds, trees, and landscaped areas, and does related work as required. This position may require flexible work hours and a weekend schedule.

ESSENTIAL FUNCTIONS

- Performs maintenance of parks and facility operation such as cutting grass and weeds, mow, edge, blow, prune, rake, clean grounds, and load grass and brush.
- Perform preventative maintenance.
- Perform special projects and related duties as required.
- Operates wide area and trim mowers to maintain turf areas and sports fields.
- Performs pest control applications including chemical weed control.
- Maintains tree and shrub health through proper methods of pruning.
- Perform routine inspections of District facilities and execution of required maintenance repair.
- Train other employees and volunteers in their areas of work including parks and facilities maintenance methods, procedures, and techniques.
- Order and stock parts and supplies as necessary.
- Maintain District equipment and follow safety guidelines.

- Work alone, as a member of a crew, or as a crew leader.
- Assist in the opening of all parks and restrooms.
- Have facilities ready prior to the day's activities.
- Assists with irrigation tasks including inspecting, repair, maintain, and modify existing irrigation systems.
- Operate trenching equipment and/or backhoe jack hammers in digging irrigation line trenches.
- Perform maintenance service to irrigation systems.
- Assists with the repair of different types of water pipes such as PVC, galvanized, copper, steel, and cement.
- Assists with aquatics facility maintenance including check, maintain, and repairs pool related systems.
- Maintain chemical logs of all pool chemical checks and perform various pool related maintenance activities.
- Brush, clean, and sweep pool paster and gutter.
- Carry out assignments as instructed by Park Superintendent.
- Must be able to perform all duties of Maintenance I.

QUALIFICATIONS

- Knowledge of park maintenance and facility maintenance.
- Knowledge of operational characteristics of tools and equipment used in assigned park maintenance activities.
- Knowledge of tree and shrub pruning and its related tools.
- Knowledge of turf mowing and operation of various equipment used for mowing sports fields and park facilities.
- Knowledge of basic principles and practices of record keeping.
- Knowledge of pest control management and the equipment associated with chemical applications.
- Knowledge of pool operation and pool chemistry and pool maintenance.
- Knowledge of uses and purposes and methods of general construction tools and equipment used in irrigation systems, park grounds, and recreation facilities.
- Knowledge of occupational hazards and safe work practices.
- Knowledge of construction maintenance and repair methods, including carpentry, pipe fitting, painting, electrical and cement work.
- Ability to assist with the repair pool systems as needed.
- Ability to work independently in performing in the absence of supervision.
- Ability to learn to operate a computer as necessary to perform job duties.

- Ability to drive a District work truck to perform assigned irrigation work throughout the district.
- Ability to organize, coordinate, and assign tasks to meet project and maintenance deadlines.
- Ability to perform hard manual labor.

EDUCATION AND EXPERIENCE:

Required:

- The candidate must have completed the twelfth grade and possess a High School diploma or equivalent.
- The candidate must have three (3) years of experience in the maintenance and repair of parks and facilities, with experience in the installation, maintenance and repair of irrigation systems found on athletic fields, and/or municipal parks.
- Completion of Qualified Applicator Certificate (QAC) certification required within 6 months of hire.

Highly Desirable:

- At least one (1) year of supervisory/lead experience is highly desirable.
- Agricultural Pest Control Advisor's License, Certified Arborist, Irrigation Auditor Certificate, and Playground Safety Inspector Certificate, Certified Pool Operator (CPO) and/or Aquatic Facility Operator (AFO) are highly desirable.

Desirable:

- Bachelor's Degree in Park Administration, Ornamental Horticulture, or related field is desirable.

SPECIAL REQUIREMENTS:

- Possession of a valid California Driver's License and good safe driving record and proof of insurability is required.
- Successful candidates for employment will be required to undergo a medical examination and drug screening administered by a County of Sacramento Health Services Department doctor, who will make a recommendation to the District regarding the candidate's fitness and ability to perform the essential functions of the position.
- Passing the physical examination and drug screening is a pre-requisite for employment.

PHYSICAL REQUIREMENTS:

- Essential functions may require maintaining physical condition necessary for bending, stooping, walking, digging, driving, moving, and operating mowers, tractors, weed trimmers and other comparable equipment for long periods of time.
- May at times require physical exertion in connection with activities or carrying/lifting equipment or supplies weighing up to 100 pounds.
- Most essential duties of this job are performed in an outdoor environment with exposure to varying climate and temperature conditions including exposure to sunlight, standing and walking on uneven surfaces, and exposure rain and wind, and exposure to loud noise.

Job descriptions/specifications are only intended to present a descriptive summary of the range of duties, tasks, and responsibilities associated with a specified position. Therefore, descriptions/specifications may not include all duties performed by the individual. In addition, description/specifications are intended to outline the minimum qualifications necessary for entry into the position/class and do not necessarily convey the qualifications of incumbents within the position/class.

Equal Opportunity Employer

Orangevale Recreation & Park District is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, Orangevale Recreation & Park District will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.